

Geauga County General Health District
Board of Health Meeting Minutes
August 20, 2007, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. J. David Benenati, President, called the monthly meeting of the Geauga County Board of Health to order at 7:13 p.m.

Board members present: Mr. J. David Benenati, Mr. Richard Lang, Mrs. Nan Burr and Ms. Melanie Eppich. Dr. Donald Bowers was not present.

Staff members present: Robert Weisdack, Health Commissioner; Peggy Scherer, Personal Health Services Director; Michael Tusick, R.S., and Debora Delbo, EH Secretary.

Others present: Eight others were present.

II. Pledge of Allegiance

Mr. Benenati asked everyone to stand and recite the Pledge of Allegiance.

III. Resolution 5-2007 Tim Grendell

This resolution was presented to Senator Grendell regarding his involvement with the Sewage Regulations.

Mrs. Burr moved to approve Resolution 5-2007. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

IV. Approval of Minutes

Mr. Lang moved that the minutes from the July 16, 2007 meeting be approved. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

V. Financial Report / Current Expenses

Mrs. Burr moved to approve the Current Expenses June 12, 2007 to August 11, 2007. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

VI. Environmental Health Program Update

Mr. Weisdack reported that there were three sewage permits issued from January 1, 2007 through July 31, 2007 under the State rules. As of August 1, 2007, when the revised sewage rules went into effect, to the present date there have been 14 sewage permits issued. The change in sewage rules have made an impact on the citizens of Geauga County.

Mr. Weisdack informed the Board that the County Commissioners purchased vacant land within the City of Chardon to put up a building complex for county offices that are currently located at 470 Center Street including the Health District. The Health District was asked to make site proposals to the Commissioners regarding that complex.

Mr. Weisdack updated the BOH that the Private Water System survey was finished last week and the results should be coming in 4 to 6 weeks.

A Food Service survey is being conducted at this time. The ODH is checking files and doing site evaluations with our food staff. Results from this survey should be coming in 4 to 6 weeks once the survey has been completed..

A. Kaufman Land Application Site

Mr. Kaufman owns a 1-1/2-acre parcel of land in Burton Township that was approved for use as a septage site. A holding tank was observed at this septage site that concerned area residents. He proposed to purchase an additional 4 acres for septage application. Land application regulation, CFR503, states that the Health District can approve land application sites, but the owner must follow Federal EPA's regulations. There does not appear to be a public health nuisance at this site, however the area residents are still concerned about it's location. Water Resources has stated they do not have enough resources to put in package plants to deal with septage within the county, therefore there is a need for additional septage sites. A meeting is scheduled with Mr. Kaufman in the future regarding this septage site.

VI. Personal Health Services Update

Mrs. Scherer reported that ODH immunization unit has received extra funding to provide vaccines for clients that have not been available in the past. They are the meningitis vaccine for young adults ages 12 to 18 years old, T-DAP, and the Pneumonia vaccine for people over 65 years old or high risk adults.

The Ohio Department of Health has increased the amount of reimbursement for newborn visits from \$100.00 to \$138.00 per visit. Funding for this comes from Family First Council.

Mrs. Scherer reported that Mary Ann Marsh, PHN will be having hand surgery this fall which will prevent her from giving immunizations for 6 weeks. With fall being the busy season for immunizations, school shots and flu clinic, PHS would like to extend Judy Louden's contract hours from 12 hours a month to 20 hours a month to assist at clinics.

Mrs. Scherer informed the Board that the Security Assessment of the Health District will begin on August 21, 2007. This is funded through the Cities Readiness Initiative for pandemic flu and bio-terrorism planning.

A. WIC

Mrs. Scherer informed the Board of a press release being issued announcing that August is National Breast Feeding month. The staff has special events planned and handouts for breastfeeding moms.

The 2008 WIC grant year begins on October 1, 2007. WIC's funding will be increased by \$8,000.00.

Mrs. Scherer reported that an ODH team is coming in September to perform a management evaluation of the WIC program. They will be checking on everything from clinic flow and record keeping to grant management. This evaluation should take about 3 days. The Board will be brought up to date on the results from this evaluation.

Supplies from the state have been received for lead testing. WIC will do lead screening during their regular appointments. If the screening comes back as elevated, then the clients are referred for additional testing.

B. Health Education

Mrs. Scherer reported that WIC sent information to family practice physicians and pediatricians regarding a free program to participate in to help prevent child hood obesity. So far 2 doctors have signed up for this program.

VII. Variances

A. The Greenhouse-Womansafe,

Mr. Tusick was sworn in by Mr. Benenati and stated his experience.

Mr. Tusick stated that this is a variance request by Target Construction in behalf of The Greenhouse- Womansafe for the property located at **12041 Ravenna Rd., Munson Township**. The request involves the section 3701-28-10 of the Private Water Well Regulations which requires a 5' isolation distance to a driveway.

The well is drilled and is 10' 8" from the building and 3' 2" from the driveway. They are proposing to install three 6" x 8' steel pipe bollards 4' high in front of the well between the well and the driveway. The road cannot be moved or made narrower. Discussion followed.

Mrs. Burr moved to approve the request for a water well variance at 12041 Ravenna Rd., Munson Township. Mr. Lang seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

B. Gail & Trevor Wilson,

Mr. Tusick was sworn in again by Mr. Benenati and stated his experience. Ms. Regan Gooding and Mr. Greg McInerney of the Construction Team were present and also sworn in by Mr. Benenati.

Mr. Tusick stated that this is a variance request by The Construction Team in behalf of Gail & Trevor Wilson for the property located at **13369 Walnut Trace, Munson Township**. The request involves the section 3701-28-10(E) of the Private Water Well Regulations which requires a 10 foot isolation distance to a garage.

There is an existing house and well on the property. The owners are proposing a garage addition that will be less than the required 10' to the well. The homeowner understands that if there is a problem with the well and it is not accessible to a drilling rig the well would have to be properly abandoned and a new well drilled. Discussion followed.

Mrs. Burr moved to approve the request for a water well variance at 13369 Walnut Trace, Munson Township. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

VII. Old Business

There was no old business discussed.

VIII. Executive Session

Mrs. Burr moved to adjourn to Executive Session at 8:00 p.m. to discuss the Health Commissioner's Evaluation and pending litigation. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes. Meeting reconvened at 9:30 p.m.

IX. New Business

Mr. Lang moved 8.07-1 to approve payment to the News Herald for printing of the sewage code legal notice in the amount of \$1,131.52. Mrs. Burr seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-2 to approve the transfer in Swimming Pools from Other Expense to Salary & Fringes in the amount of \$8,487.00. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Ms. Eppich moved 8.07-3 to approve the transfer in Solid Waste from Other Expense to Salary & Fringes in the amount of \$13,077.47. Mrs. Burr seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-4 to appropriate \$10,000.00 in Food Service for hospitalization. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-5 to approve the payment of the PEP Liability Insurance at the current level. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mr. Lang moved 8.07-6 to approve personal sick leave request as presented. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, no; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-7 to adopt and approve maternity licensure application for UHHS Geauga Regional Hospital. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-8 to approve the contract with Kent State University to have student nurses participate in Health District activities. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-9 to approve the contract with USA Mobility for 2 blackberries plus data service, at a cost not to exceed \$1,600.00, pending prosecutor's approval. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-10 to approve to purchase Fargo DTC400 single-sided PVC Card Printer at a cost not to exceed \$2,300.00. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-11 to approve to purchase a 3-year service contract on credentialing system at a cost not to exceed \$1,140.00. Ms. Eppich seconded the motion.

Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-12 to approve to purchase a Dell laptop computer with Acrobat 8.0 for credentialing system in an amount not to exceed \$1,750.00. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-13 to approve payment for a security appraisal of the Health District office by Clark Security Group in an amount not to exceed \$3,000.00. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mr. Lang moved 8.07-14 to approve the payment for MARCS annual maintenance cost of \$1,440.00. Mrs. Burr seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-15 to certify and appropriate funds in the amount of \$147,000.00 for the 2008 WIC program. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mr. Lang moved 8.07-16 to approve WIC 2008 GY initial budget as presented. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-17 to approve the Family First Council contract to provide newborn home visits to Geauga County Moms, pending prosecutor's approval. Ms. Eppich seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 8.07-18 to approve Resolution 6-2007 honoring Judy Loudon. Mr. Lang seconded the motion. Motion approved with a roll call vote. Mr. Benenati, yes; Mr. Lang, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

X. Other Business

There was no other business.

XI. Meetings

The regular meeting of the Board will be held Monday, September 17, 2007 at 7:00 p.m., 470 Center St., Bldg. 8, Chardon.

XII. Adjournment

As there was no further business to come before the Board, **Ms. Eppich moved to adjourn the meeting at 9:51 p.m. Mrs. Burr seconded the motion. Motion carried with a unanimous vote.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

dd