

Geauga County General Health District  
Board of Health Meeting Minutes  
January 17, 2006, 7:00 p.m.  
Geauga County Health District Office  
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Richard Lang, President, called the monthly meeting of the Geauga County Board of Health to order at 7:05 p.m., and stated the meeting was being held to conduct the regular business of the Board.

Board members present: Mr. Richard Lang, Mr. J. David Benenati, Dr. Donald Bowers, Mrs. Nan Burr, and Ms. Melanie Eppich.

Staff members present: Robert Weisdack, Health Commissioner; Peggy Scherer, Personal Health Services Director; Michael Tusick, R.S.; and Alta Kress, Secretary Supervisor.

Others present: Three others were present.

II. Pledge of Allegiance

Mr. Lang asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

**Mr. Benenati moved that the minutes from the December 19, 2005 meeting be approved. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.**

IV. Financial Report/Current Expenses

The Board members reviewed the December financial report for all funds. **Mrs. Burr moved to approve the Current Expenses December 13, 2005 to January 9, 2006. Mr. Benenati seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.**

V. Variances

A. Fincham Soil Service/Douglas Wolfe

Jim Fincham was present and sworn in Mr. Lang. Mr. Tusick was sworn in by Mr. Lang and stated his experience.

Mr. Tusick stated that this was a variance request by Fincham Soil Service in behalf of Douglas Wolfe for the existing property located at 10993 Henning Dr., Chardon Twp. The request involves section 3701-29-02(G) of the Geauga County Household Sewage Disposal System Regulations which pertains to off-lot discharge. (Written background information was provided to the Board for consideration in this case) Discussion followed.

**Mrs. Burr moved to approve the variance with the change of the discharge point being moved to the north property line. Mr. Benenati seconded the motion. Motion**

**carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.**

VI. Environmental Health Program Update

Mr. Weisdack reported that there were approximately 11,000 inspections completed in Environmental Health for 2005. that averages out to approximately 1200 inspections per sanitarian per year. Mr. Weisdack stated the staff are at their limit for the number of inspections they can do in a year. With the new sewage rules on the horizon, he anticipates 2 additional sanitarians will be needed.

A. Sewage Rules Update

Mr. Weisdack and Mr. Tusick briefly reviewed a few points in the proposed sewage rules. Mr. Tusick explained soil types and their ratings and limiting conditions i.e. perched water table.

Mr. Weisdack stated that the Board would need to schedule a workshop to go over the rules once they are approved. Many decisions will need to be made by the Board as to the sewage program in Geauga County.

VII. Personal Health Services Update

Mrs. Scherer reported PHS is changing their immunization program from a DOS based program to the State internet based IMPACT program. They are still having problems with the data that was converted. With this program, a laptop used at the clinics will require access to wireless internet. This will probably be done using one of our cell phones.

Mrs. Scherer stated that there may be extra grant funds from the Federal Government. This money will be used for planning for pandemic flu. Ohio is slated to receive approximately \$3 mil. Mr. Weisdack will be attending a Summit in the near future for planning.

Flu is reported as localized in Ohio.

A. WIC

WIC has received all new computers from the State. The State services these computers and will not allow any other programs (i.e.: WORD, Excel, etc.) on any of them except the Administrative computer.

B. Health Education Programs

There was no information on Health Education given.

VIII. Old Business

A. Wording Change FSP Evaluation (3<sup>rd</sup> and Final Reading)

**Mrs. Burr moved 1.06-1 to approve the 3<sup>rd</sup> and final reading of the change to section 3701-29-22 (A) of the Geauga County Household Sewage Disposal System Regulations to read "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall**

be conducted by a member of the Health District and if necessary any corrective action(s) required shall be accomplished within the time period(s) directed.” Upon the third reading, the previous wording to this regulation (3701-29-22(A)) will be rescinded. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

B. Personnel Policy Change to Section H

Mrs. Burr moved 1.06-2 to adopt Section H of the Geauga County Health District Personnel Policy. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

IX. Executive Session

Mrs. Burr moved to adjourn to Executive Session at 8:38 p.m. to discuss pending litigation and salaries. Mr. Benenati seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes. Meeting reconvened at 9:25 p.m.

X. New Business

Mrs. Burr moved 1.06-3 to approve the contracts with George Denniston, RN; Linda Kallay, RN; Rhonda Stroke, RN; Melissa Bien, RN; and Barbara Eyring, RN to provide supplemental nursing support at Health District clinics, pending prosecutor’s approval. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mrs. Burr moved 1.06-4 to approve the contract with Family First Council to provide newborn home visits for the Help Me Grow program. Mr. Benenati seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mrs. Burr moved 1.06-5 to approve the contract with Department on Aging to provide nursing services to that agency, pending prosecutor’s approval. Mr. Benenati seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mr. Benenati moved 1.06-6 to accept the resignation of Mary Owen, RN effective January 27, 2006. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mrs. Burr moved 1.06-7 to approve the advertising and hiring of a Public Health Nurse. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mr. Benenati moved 1.06-8 to approve the transfer in the Solid Waste fund from Salary to Other Expense in the amount of \$30,488.32. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.

Mrs. Burr moved 1.06-9 to establish a new line item and appropriate funds in the amount of \$1,500.00 for employee term life insurance. Mrs. Eppich seconded the

**motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.**

**Mr. Benenati moved 1.06-10 to approve the additional appropriations for BOH as follows: PERS, \$1,773.00; Hospitalization, \$31,136.00; and Public Health Emergency, \$100,000.00. Mrs. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.**

**Mr. Benenati moved 1.06-11 to approve the additional appropriations for Food Service for PERS in the amount of \$2,120.00. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.**

**Dr. Bowers moved 1.06-12 to approve the additional appropriations for Private Water for PERS in the amount of \$120.00. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.**

**Mr. Benenati moved 1.06-13 to approve the increase in salaries for the following employees: David Sage, SIT, \$1.50 per hr.; Ryan Brickman, SIT, \$1.25 per hr; and Eric Robb, SIT, \$1.00 per hour after probation. These increases will be effective with payroll #3. Mrs. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Mr. Benenati, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Mrs. Eppich, yes.**

XI. Other Business

There was no other business

XII. Meetings

The regular meeting of the Board will be held Wednesday, February 22, 2006 at 7:00 p.m., in the meeting room at 470 Center Street, Building 8, in Chardon, Ohio.

XIII. Adjournment

As there was no further business to come before the Board, **Mr. Benenati moved to adjourn the meeting at 9:50 p.m. Mrs. Burr seconded the motion. Motion carried with a unanimous vote.**

Respectfully submitted,

Robert K. Weisdack, RS, MA, MPH  
Secretary of the Board