

Geauga County General Health District
Board of Health Meeting Minutes
October 15, 2007, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. Richard Lang, President Pro-Tempore, called the monthly meeting of the Geauga County Board of Health to order at 7:06 p.m.

Board members present: Mr. Richard Lang, Dr. Donald Bowers, Mrs. Nan Burr and Ms. Melanie Eppich.

Staff members present: Robert Weisdack, Health Commissioner; Peggy Scherer, Personal Health Services Director; Michael Tusick, R.S.; Sandy Gerzeny, Registrar/Fiscal Coordinator; and Alta Kress, Secretary Supervisor.

Others present: There were two others present.

II. Pledge of Allegiance

Mr. Lang asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mrs. Burr moved that the minutes from the September 17, 2007 meeting be approved. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, abstain; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved that the minutes from the October 9, 2007 special meeting be approved. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, abstain; Mrs. Burr, yes; and Ms. Eppich, yes.

IV. Financial Report / Current Expenses

Mrs. Burr moved to approve the Current Expenses September 11, 2007 to October 9, 2007. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

V. Environmental Health Program Update

Mr. Weisdack reported that the EH staff have been training to learn how to do school inspections. These inspections will go on through the winter months.

The sewage program is still not getting a lot of activity. The staff is keeping busy by cross training into other programs.

VI. Personal Health Services Update

Mrs. Scherer reported that the first flu clinic of the year was held recently and 330 doses were administered. The clinic ran very smoothly. This year, each clinic is being organized by a different PHS staff member.

A. WIC

WIC recently had their management evaluation. No deficiencies were noted, but some recommendations on charting were given. WIC has recently experienced an increase in their caseload. This may lead to increased funding in the future.

B. Health Education

Mrs. Scherer stated a car seat check & installation clinic was recently held. The new canvas garage was used for the clinic and worked out well. There was enough room to pull the vehicle in and open the doors. This portable garage can be used for mass clinics and other events that must be held outdoors in inclement weather.

VII. Variances

A. James Lengel

James Lengel was not present. Mr. Tusick was sworn in by Mr. Lang and stated his experience.

Mr. Tusick stated that this was a variance request by James Lengel for the property located at 13330 Sperry Rd., Chester Twp. The request involves section 3701-29-02(C) of the Geauga County Household Sewage Disposal System Regulations that pertains to more than one home on a lot. (Written background information was provided to the Board for consideration in this case) Discussion followed.

Mrs. Burr moved to approve the variance as requested. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

B. Dan Brining Pump Service/Carol Zigmunt

Carol Zigmunt was present and sworn in by Mr. Lang. Mr. Tusick was sworn in again by Mr. Lang.

Mr. Tusick stated that this was a variance request by Dan Brining Pump Service in behalf of Carol Zigmunt for the property located at 8670 Sumner Rd., Hambden Twp. The request involves the following regulations: Private Water System Rules – 3701-28-10(F) which requires a water well to be 10' from a property line and 3701-28-10(G) which requires a water well to be 50' from a septic tank; and the Geauga County Household Sewage Disposal System Regulations: Section 3701-29-02(K) which requires a septic tank to be 50' from a water well. (Written background information was provided to the Board for consideration in this case) Discussion followed.

Mrs. Burr moved to approve the variance as requested. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

VIII. Administrative Hearings

A. Jacob Bonner

Jacob Bonner was not present. Mr. Weisdack was sworn in by Mr. Lang and stated his experience.

Mr. Weisdack stated that this is an alleged code violation to the property owned by Jacob Bonner located at 10981 Auburn Rd., Chardon Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states: "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Dr. Bowers moved that a code violation exists at the property owned by Jacob Bonner at 10981 Auburn Rd., Chardon Township. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved that the owner be required to make application and provide the necessary information and to have a For Sale of Property evaluation conducted within 14 days of receipt of Board order. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

B. Gary and Susan Miller

Gary & Susan Miller were not present. Mr. Weisdack was sworn in again by Mr. Lang.

Mr. Weisdack stated that this is an alleged code violation to the property owned by Gary and Susan Miller located at 18754 Elmwood Ln., Bainbridge Twp. This case is in regards to the following sections of the Geauga County Health District Household Sewage Disposal System Regulation:

3701-29-02(G)(3): "Sewage effluent quality as measured at the point of discharge in the system shall comply with current effluent standards established by the Director of the Ohio EPA. In the event there are no applicable standards established by the Director of OEPA, the following standards shall apply:

(a) Biochemical oxygen demand (five-day)- The arithmetic mean of two or more effluent samples taken at intervals of not less than twenty-four hours shall not exceed twenty milligrams per liter.

(b) Suspended solids- The arithmetic mean of two or more effluent samples taken at intervals of not less than twenty-four hours shall not exceed forty milligrams per liter."

3701-29-02(G)(4): "When test results indicate that the standards set forth in regulation 3701-29-02(G)(3) are not being met or nuisances are being created, additional treatment devices may be required by the Board of Health." Discussion followed.

Dr. Bowers moved that a code violation exists at the property owned by Gary and Susan Miller at 18754 Elmwood Ln., Bainbridge Township. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved that the owner be required to make application and obtain a sewage permit and install a new sewage disposal system within 30 days of receipt of Board order. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

C. Jessica Marszal

Jessica Marszal was not present. Mr. Weisdack was sworn in again by Mr. Lang.

Mr. Weisdack stated that this is an alleged code violation to the property owned by Jessica Marszal located at 14015 Radcliffe Rd., Hambden Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states: "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Ms. Eppich moved that a code violation exists at the property owned by Jessica Marszal at 14015 Radcliffe Rd., Hambden Township. Mrs. Burr seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved that the owner be required to have all of the corrective actions completed and have a re-inspection of the sewage disposal system within 30 days of receipt of Board order. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

D. Jason, Michael and David Desatnik

Jason, Michael and David Desatnik were not present. Mr. Weisdack was sworn in again by Mr. Lang.

Mr. Weisdack stated that this is an alleged code violation to the property owned by Jason, Michael and David Desatnik located at 18358 Chillicothe Rd., Bainbridge Twp. This case is in regards to section 3701-29-22(A) of the Geauga County Health District Household Sewage Disposal System Regulations that states: "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary corrective action(s) required shall be accomplished within the time period(s) directed." Discussion followed.

Dr. Bowers moved that a code violation exists at the property owned by Jason, Michael and David Desatnik at 18358 Chillicothe Rd., Bainbridge Township. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved that the owner be required to make application and provide the necessary information and to have a For Sale of Property evaluation conducted within 14 days of receipt of Board order. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

VIII. Old Business

A. Budget

The 2007 budget was discussed. Mrs. Gerzeny stated that due to the fact we did not receive the amount of revenue that was projected for the 2007 year, funds must be decertified and de-appropriated in the Private Water and Sewage funds. She also stated that more funds need to be appropriated in BOH. The reason for this is because of the lack of funds within the Private Water and Sewage programs, salaries must be paid out of BOH.

Mrs. Gerzeny said that these budget problems in 2007 will have an impact on the 2008 budget. The Board will need to look at the 2008 budget soon.

B. For Sale of Property Off-lot Inspection Proposed Fee Change (2nd Reading)

Mrs. Burr move 10.07-1 to approve the second reading of the For Sale of Property Off-lot Inspection proposed fee change from \$250.00 to \$300.00. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

C. Sewage Installer Testing Proposed Fee (2nd Reading)

Mrs. Burr moved 10.07-2 to approve the second reading of the Sewage Installer Testing Fee of \$40.00. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

D. Food Service Survey

Mr. Weisdack reported that the recent Food Service survey had an overall good report. One of the items that needs action is to adopt a policy regarding closing an establishment. Mr. Weisdack indicated he would be bringing the policy to the Board in the future.

IX. Executive Session

Ms. Eppich moved to adjourn to Executive Session at 8:55 p.m. to discuss the Health Commissioner's 2006 evaluation and pending litigation. Mrs. Burr seconded the motion. Motion approved with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes. Meeting reconvened at 9:44 p.m.

X. New Business

Mrs. Burr moved 10.07-3 to approve the CRI funds transfer in the amount of \$1,800.00 from equipment to supplies. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 10.07-4 to approve the 3rd quarter grant reimbursements to BOH as follows: WIC, \$36,622.01; CFHS, \$21,879.90; PHI, \$35,096.30; and IAP, \$6,382.88. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 10.07-5 to appropriate BOH funds in the amount of \$80,000.00. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Dr. Bowers moved 10.07-6 to decertify and de-appropriate Sewage funds in the amount of \$251,120.00 and Private Water funds in the amount of \$15,000.00. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Gerzeny reported that this year it appears the county commissioners would be going with a different insurance company. Anthem will be obtained through CEBCO which is a group of counties within Ohio that have gotten together to obtain health insurance. They actually came in at 13.61% less than what we pay this year. Going with this group has lowered the cost of health insurance. Some of the benefits have been increased as well.

Delta Dental will remain as the dental insurance carrier. They have lowered their rates and increased the amount of coverage.

Mrs. Gerzeny stated that some employees take a waiver because they do not take the county's health insurance. The waiver amount needs to be changed to reflect the change in cost of the new health insurance. The ORC says that it can be up to 25% of the total of the healthcare cost.

Mrs. Burr moved 10.07-7 to set the hospitalization waivers for 2007 at \$857.00 for single and \$2,265.00 for family. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

Mrs. Burr moved 10.07-8 to approve the 2007 IAP grand budget revision #1 as presented. Dr. Bowers seconded the motion. Motion carried with a roll call vote. Mr. Lang, yes; Dr. Bowers, yes; Mrs. Burr, yes; and Ms. Eppich, yes.

XI. Other Business

Mr. Weisdack reported that at a recent AOHC meeting he attended, PHI grant funding was discussed. The Federal Government is talking about decreasing the funding to almost completely nothing. The health district had to hire extra staff as part of the grant requirement. We currently pay 1- FTE and 2 half time FTE from this grant. If the funding for this grant is eliminated, we will experience even more budgetary problems.

A lot of time and planning have been spent building the public health infrastructure. It would mean nothing without the staff to run it.

He also stated that at the AOHC conference the SWIPERS units were used to check people in for lunch. After many problems, the Ohio Department of Health determined that the SWIPERS units really do not work. This equipment was purchased as a requirement of the PHI grant.

Mrs. Burr brought up the issue of filing death certificates electronically. She stated that there are still many problems with the State mandated system.

XII. Meetings

The regular meeting of the Board will be held Thursday, November 15, 2007 at 7:00 p.m., 470 Center St., Bldg. 8, Chardon.

XIII. Adjournment

As there was no further business to come before the Board, **Mrs. Burr moved to adjourn the meeting at 9:44 p.m. Ms. Eppich seconded the motion. Motion carried with a unanimous vote.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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