

Geauga County General Health District
Board of Health Meeting Minutes
October 21, 2009, 7:00 p.m.
Geauga County Health District Office
470 Center Street, Bldg. 8, Chardon, OH 44024

I. Call to Order

Mr. J. David Benenati, President, called the monthly meeting of the Geauga County Board of Health to order at 7:00 p.m.

Board members present: Mr. J. David Benenati, Mr. Timothy Goergen, and Ms. Melanie Eppich. Dr. Donald Bowers and Mrs. Christina Livers were not present.

Staff members present: Robert Weisdack, Health Commissioner; Dan Mix, Personal Health Services Director; Michael Tusick, R.S.; Dr. Brad Moritz, Medical Director; and Alta Kress, Administrative Assistant.

Others present: There were no other people present.

II. Pledge of Allegiance

Mr. Benenati asked everyone to stand and recite the Pledge of Allegiance.

III. Approval of Minutes

Mr. Goergen moved to approve the minutes from the September 21, 2009 regular meeting. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

IV. Financial Report / Current Expenses

Mr. Goergen moved to approve the Current Expenses September 15, 2009 to October 13, 2009. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

V. Environmental Health Program Update

Mr. Weisdack reported that there have been no new large subdivisions for 2009.

The Health District continues to work with Community Development regarding the ARRA funding. The homeowner must come up with 25% of the cost of the system before the State will give them the other 75%. Certain income criteria must be met also. To date, only 8 to 10 sewage systems have been installed. The County of Geauga was awarded \$180,000.00 for this special fund.

Mr. Weisdack reported that the sewage law is still expected to go into effect January 1, 2010. There are still some issues defining what a public health nuisance is. It is also expected that OEPA will turn in nuisance complaints for the old off-lot systems. This would require the local health departments to do sampling and investigate all these complaints with no funding from OEPA. This could put the locals into more budget problems.

There is a possibility that the Manufactured Home Park program may be put under the jurisdiction of the Manufactured Home Park Commission. This would mean a loss of revenue for the health district. This change is due to language that was in the budget bill.

VI. Personal Health Services Update

A. Public Health Emergency Preparedness

The Health District has received the phase 2 award of \$244,000.00 bringing the total award for H1N1 response to \$388,222.00 for Public Health Emergency Response (PHER). A budget was presented to the Board for their approval. The Board was also asked for approval to hire a part-time clerk and a part-time Emergency Planner as part of the budget.

B. Nursing

The seasonal flu clinics finished on October 10, 2009. Three drive-thru clinics were held. Approximately 1200 adult and 600 children were given the seasonal vaccine. The nurses also provided the vaccine at nursing home facilities. Seasonal flu vaccine will continue to be offered at the regular clinics.

We began receiving H1N1 vaccine on October 9, 2009. This was administered to the first responders and to the special education children in public schools and Metzenbaum School. Depending on how much is left, public schools will also be offered the vaccine.

Any providers who are registered to administer the H1N1 vaccine had to be inspected by the health district to assure that they comply with regulations and have proper facilities to store the vaccine. All the providers passed their inspections. Many local health departments have not completed this step, which makes the providers ineligible to order H1N1 vaccine.

The Board was asked to approve two contracts with companies who will provide vaccination teams for H1N1.

C. WIC

The WIC caseload was 952 again for September. Mr. Mix stated that the department is now fully staffed with the return of the employee who was on leave.

The Board was asked to approve the WIC Budget for FY2010.

D. Health Education

The Lake County Health District is seeking support from Geauga County for a grant application for educational activities to reduce chronic diseases. They would receive \$28,000 for a regional grant from the National Association of Chronic Disease Disorders called Action Activities for Health, Innovation and EnVironmental ChangE (ACHIEVE). The purpose of the grant is to enable local communities to address chronic disease factors. They would do this by targeting commercial businesses to have workshops or employee wellness programs. Geauga County businesses would be offered the opportunity to participate. If we participate, we would be compensated for the time investment.

VII. Administrative Hearings

A. Paul Buttari, Jeffrey Seegot, and Daniel & Lynn Zivko

None of the above mentioned were present. Mr. Tusick was sworn in by Mr. Benenati

and stated his experience.

Mr. Tusick stated that this is an alleged code violation to the properties owned by Paul Buttari, 14791 Longview Dr., Newbury Twp., Jeffrey Seegot, 9505 Mallard Pt., Bainbridge Twp., and Daniel & Lynn Zivko, 16400 Moseley Rd., Thompson Twp. These cases are based on the failure to have a For Sale of Property Evaluation conducted at the time of property transfer as per Section 3701-29-22 of the Geauga County Household Sewage Disposal System Regulations.

3701-29-22(A) "An evaluation of a residential sewage system must be completed prior to the transfer of ownership of any parcel with said system. The evaluation shall be conducted by a member of the Health District and if necessary any corrective actions(s) required shall be accomplished within the time period(s) directed."

Ms. Eppich moved that a code violation exists at the properties owned by Paul Buttari, 14791 Longview Dr., Newbury Twp., Jeffrey Seegot, 9505 Mallard Pt., Bainbridge Twp., and Daniel & Lynn Zivko, 16400 Moseley Rd., Thompson Twp. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved that Paul Buttari, 14791 Longview Dr., Newbury Twp., Jeffrey Seegot, 9505 Mallard Pt., Bainbridge Twp., and Daniel & Lynn Zivko, 16400 Moseley Rd., Thompson Twp. be required to schedule and complete a For Sale of Property evaluation and/or obtain the necessary permits permit and install a new sewage disposal system within 30 days of receipt of Board order. Failure to do so will result in referral to the prosecutor's office for legal action. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

VIII Old Business

A. Food Service/Retail Food Establishment Proposed Fees (2nd Reading)

Ms. Eppich moved 10.09-1 to approve the second reading of the revised proposed Food Service/Retail Food Establishment fees as presented. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

IX. Executive Session

Ms. Eppich moved to adjourn for Executive Session at 8:34 pm to discuss pending legal cases, personnel and the Health Commissioner's contract. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes. Meeting reconvened at 9:30 pm.

X. New Business

Mr. Goergen moved 10.09-2 to approve the contract with Care Corp to provide RNs and LPNs to assist with H1N1 vaccinations. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved 10.09-3 to approve the contract with Healthcare for Business to provide RNs and LPNs to assist with H1N1 vaccinations. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-4 to approve the contracts with Yvonne Mulacek, RN; Lois Paynes, RN; Diane Grippe, RN; and Carolyn Mann, RN to provide support for various clinics. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved 10.09-5 to approve the creation of a part-time, temporary Emergency Planner position for up to 30 hrs/week and for a period of not more than six months at a rate of up to \$20.00 per hour. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-6 to approve the advertising and hiring of a part-time, temporary Emergency Planner. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved 10.09-7 to approve the creation of a part-time, temporary PHER Clerical position for up to 30 hrs/week and for a period of not more than six months at a rate of up to \$15.00 per hour. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-8 to approve the advertising and hiring of a part-time, temporary PHER Clerk. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-9 to approve the WIC 2010 Budget as presented. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-10 to approve the PHER Phase II budget as presented. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. Bowers, yes; Ms. Eppich, yes; and Mrs. Livers, yes.

Mr. Goergen moved 10.09-11 to approve the IAP 2010 budget as presented. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved 10.09-12 to approve the transfer within the Sewage fund as follows: \$234.76 from Worker's Comp, \$2,000.00 from supplies, \$1,500.00 from Travel, and \$2,000.00 from Equip/Maint and transfer \$2,000.00 to salaries and \$3,734.76 to Other Expense. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Ms. Eppich moved 10.09-13 to approve the transfer within the Board of Health fund as follows: \$3,000.00 from Hospitalization, \$3,000.00 from Equipment and \$2,500.00 from travel and transfer \$8,500.00 to Other Expense. Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

Mr. Goergen moved 10.09-14 to approve the transfer in the amount of \$1,578.60 within the Trailer Park fund from Salaries and Fringes to Other Expense. Ms. Eppich seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; Dr. Bowers, yes; Ms. Eppich, yes; and Mrs. Livers, yes.

Ms. Eppich moved 10.09-15 to authorize Mr. Weisdack to sign a letter of support for Lake County Health District for a grant from the National Association of Chronic Disease Detectors called Action Communities for Health, Innovation and EnVironmental Change

(ACHIEVE). Mr. Goergen seconded the motion. Motion carried with a roll call vote. Mr. Benenati, yes; Mr. Goergen, yes; and Ms. Eppich, yes.

XI. Other Business

There was no other business

XII. Meetings

The regular meeting of the Board will be held November 16, 2009 at 7:00 p.m., 470 Center St., Bldg. 8, Chardon.

XIV. Adjournment

As there was no further business to come before the Board, **Mr. Goergen moved to adjourn the meeting at 9:42 p.m. Ms. Eppich seconded the motion. Motion carried with a unanimous vote.**

Respectfully submitted,

Robert K. Weisdack, R.S., M.A., M.P.H.
Secretary of the Board

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